

PRESENTATION - 1

Introduction of Summer 2004 Interns

The Park Authority has welcomed sixteen interns for the summer of 2004. These interns will be introduced at the Board meeting. The following is a brief description of the interns and their assignments.

Park Services Division

Mena Nakhla is a recent graduate of George Mason University in Health, Fitness, and Recreation Resources. He previously completed a brief internship in the Leisure and Wellness branch in the fall of 2003, helping to develop a model to forecast public school fees for facility use. He returns this summer as the Trips and Tours/Class Programs Intern. Mena will have a primary role in the programming and operations of the Trips and Tours program. He will also be responsible for class programming in Fine Arts, including daily management of classes, data loading, editing, management of vendor programs, payroll, customer problem-solving, and preparation of offerings for Parktakes magazine.

Jerry Wang is a sophomore Business Management major at Virginia Tech. He will serve as the Special Events/Volunteer Programs Intern this summer in the Leisure and Wellness Branch. Throughout the summer, he will assist with the operations of the summer concert series and children's Arts in the Parks programs. In addition, he will play a key role in administering the branch's first comprehensive survey of RECenter volunteers and perform special projects for the aquatics section.

Daniel Martonik is a recent graduate of James Madison University with a major in Sport Management and a minor in Business. Throughout the spring, he has been an Intern with the Leisure and Wellness Branch working with the summer RecPAC program. He has assisted with administrative functions including manuals, open hires, Counselor-in-Training preparations, flyers, forms, mail-outs and requests to the print shop for paperwork.

Humera Arsala is a junior at George Mason University majoring in English—Non-fiction Writing and Editing. She is preparing, reviewing, and editing the Site Operations Guide, and developing a succession aid for the Leisure and Wellness Branch Manager position.

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Lindsay Singer is a senior at Radford University majoring in Recreation Management. She is an Intern with the RecPAC program, planning the logistics of the field trips and special events, communicating details to RecPAC staff, and providing weekly updates at staff meetings. Her duties include setting up bus transportation for trips at over 50 schools, working closely with site directors and area transportation, and assisting registration staff with processing forms, refunds, problem files, and other office duties.

Luis Carlos Richter is a senior at the College of William and Mary majoring in Psychology. He will be processing requests for accommodations for persons with disabilities in Park Authority summer camps. This includes writing accommodation plans based on information provided by parents and teachers. In addition, Luis will help coordinate summer training for all inclusion staff. Effective June 28, Luis will be assigned to a specific site in the RecPAC program to provide transitional support to children with disabilities. Luis' personal goal is to improve his knowledge and experience in working with children with a variety of ability levels.

Administration Division

Charmaine Jamerson is working as a Human Resources Development Program Assistant. She has a Bachelors Degree in Organizational Management from Colorado Christian University and a Masters in Public Administration from Shippensburg University. Charmaine developed the Workforce Development Toolbox and the Employee Relations Table, which are posted on the Infoweb. She currently provides support to the Leadership for Results Program, the Mentoring Program, the Career Track Program, the Training and Development Committee, and the Diversity Committee.

Public Information Office

Diane Wotortsi is a graduate of Colorado State University with a major in Natural Resource Recreation and Tourism. Her intern project consists of assisting with public education related to the 2004 Park Bond, developing marketing materials such as brochures and public service announcements, and participating in public workshops and meetings. In addition, she will work on a variety of park projects and assist staff whenever needed.

Resource Management Division

Katherine Murray is a graduate student in the Museum Studies Program at George Washington University. Her intern project at Colvin Run Mill Historic Site will involve visitor surveys—helping to determine who visits the site, and why.

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Sarah DeFluri is a sophomore at Virginia Tech majoring in Biology and English. Her internship work at Ellanor C. Lawrence Park will expose her to a wide variety of park operations from administration to resource management and visitor services. Specific work areas will include continuation of deer population studies, other environmental surveys, summer camp programs, and encroachment violation enforcement. Special new opportunities exist with the acquisition of and planning for new park lands in western Fairfax, and the start of new interpretive services through the Cub Run RECenter.

Jonathan Engle is currently in his third year at James Madison University, majoring in Education. At Hidden Pond Nature Center, Jonathan will adapt and convert several existing 35mm slide presentations on natural history topics to PowerPoint presentations. In addition he will develop a PowerPoint presentation that explores the many links that the citizens of Fairfax County have to the Chesapeake Bay. He will also assist in day to day nature center operations and summer nature day camp programming.

Ross Downer is a junior at Old Dominion University majoring in Biology. As the Huntley Meadows Park Naturalist Intern, Ross will experience all aspects of visitor center operations and natural history interpretation. He will lead nature programs and children's day camps, and create and conduct a new program for 6-8 year olds. He will greet visitors at the information desk, exhibit area, and on the trail. He will also assist on resource management projects.

Brad Fairbanks is a senior at Virginia Tech majoring in Geography. He will work on Natural Resource applications of the Geographic Information Systems (GIS). He will provide mapping support for current projects and inventory data available internally and from other agencies. Finally, he will review the Natural Resource Management Plan and make recommendations on the strategies related to GIS.

Rachel Roeske is a junior at Concordia University majoring in Archaeology. She will be participating in an archaeological survey of Meadowood Farm on Mason Neck as part of a cooperative agreement with the Bureau of Land Management. The goal of the study is to locate and identify archaeological sites on the property.

Rebecca Winters is a junior at Catholic University majoring in Anthropology. She is assisting Park Authority archaeologists on archaeological projects at Sully, Huntley and Mount Air, and will be assisting with development review. She will be conducting archaeological fieldwork, laboratory analysis, documentary research, and will assist in report writing.

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Rebecca Cooper is a senior at Barnard College of Columbia University majoring in History, with a concentration in American History. Under the direction of the site Historian I, she is researching and writing an interpretive plan for the 1930's Kidwell Farmhouse at Frying Pan Park. She will also assist with house docent duties.

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Miriam C. Morrison, Director, Administration Division

Janet Tetley, Intern Coordinator

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PRESENTATION - 2 / ADMINISTRATIVE - 1

Approval - Resolution Honoring Daryl DePrenger Upon His Retirement

ISSUE:

Approval of a resolution to honor the service and accomplishments of Mr. Daryl DePrenger upon his retirement from the Park Authority.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution for Mr. DePrenger upon his departure from the Park Authority.

TIMING:

Board action is requested on June 23, 2004.

BACKGROUND:

Mr. DePrenger has served as a Landscape Architect and Engineer in the Planning and Development Division since his employment with the Park Authority in 1977. He has been an integral part of park planning, design and construction project management. His contributions have been recognized by citizens, agency employees and are reflected in the preservation of parkland and completion of a variety of park projects.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Lynn S. Tadlock, Director, Planning and Development Division

Judith A. Pedersen, Public Information Officer

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June 23, 2004

PRESENTATION - 3 / ADMINISTRATIVE - 2

Approval - Resolution Honoring Jean White Upon Her Retirement

ISSUE:

Approval of a resolution to honor the service and accomplishments of Ms. Jean White upon her retirement from the Park Authority and the Park Foundation.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution for Ms. White upon her departure from the Park Authority and Park Foundation.

TIMING:

Board action is requested on June 23, 2004.

BACKGROUND:

Ms. White has served the citizens of Fairfax County well in several capacities since joining the Park Authority in 1979. She established the Park Authority's public information program and later moved to the County to work as the Director of Public Affairs. Ultimately she returned to the Park Authority to serve as the first Executive Director of the Fairfax County Park Foundation.

Since her return the Foundation has prospered and lead several important projects and initiatives including the establishment of the Park Foundation, preservation of open space, and the creation of a fully accessible playground at Clemyjontri Park in McLean.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

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STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Judith A. Pedersen, Public Information Officer

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ADMINISTRATIVE - 3

Adoption of Minutes - June 9, 2004, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the June 9, 2004, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the June 9, 2004, Park Authority Board meeting.

TIMING:

Board action is requested on June 23, 2004.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the June 9, 2004, Park Authority Board meeting

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Nancy L. Brumit, Administrative Assistant

ACTION - 1

Contract Award - Pond Renovations at Green Spring Gardens Park (Mason District)

ISSUE:

Approval of a contract award to Apex Environmental, Inc., of Rockville, Maryland in the amount of \$158,735, for construction of pond renovations and related improvements at Green Spring Gardens Park.

RECOMMENDATION:

The Park Authority Director recommends approval of a contract award to Apex Environmental, Inc., of Rockville, Maryland in the amount of \$158,735 for construction of pond renovations and related improvements at Green Spring Gardens Park. In addition, the Director recommends reserving \$23,810 or fifteen (15) percent of the contract award for contract contingency, \$21,008 or thirteen (13) percent for administrative costs, and \$19,242 for layout survey, testing, and a project sign. **(This item was reviewed by the Planning and Development Committee on June 2, 2004, and approved for submission to the Park Authority Board.)**

| | |
|--|----------------|
| Contract Award | \$ 158,735 |
| Contract Contingency (15%) | \$ 23,810 |
| Administrative Costs (13%) | \$ 21,008 |
| Layout survey, testing, and project sign | \$ 19,242 |
| TOTAL COST | \$ 222,795 |

TIMING:

Park Authority Board action is requested on June 23, 2004, for submission to the Board of Supervisors on July 12, 2004, and to maintain the project schedule.

BACKGROUND:

The 1998 Park Bond Program, Project Development Schedule and the FY 2004 - 2005 Work Plan include an Infrastructure Renovation Project at Green Spring Gardens Park for site improvements. Green Spring Gardens Park is a 28-acre special purpose park located off of Braddock Road near Route 236 in the Mason Magisterial District.

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The Park Authority Board approved the project scope in March 2001. The improvements will be implemented in phases. Phase I, the new entrance road, has been completed. The pond renovation is a portion of Phase II.

Four (4) sealed bids for construction of pond renovations and related improvements at Green Spring Gardens Park were received and opened on May 27, 2004, as summarized in Attachment 1. The lowest responsible bidder was Apex Environmental, Inc. Their bid (base bid only, no alternates) of \$158,735, is \$86,360 or 35.2% below the Department of Public Works and Environmental Services (DPWES) pre-bid estimate of \$245,095 and \$61,182 below the next lowest bidder. The work is to be completed within 90 calendar days of the Notice-to-Proceed.

Apex Environmental, Inc. holds an active Virginia Class A Contractors License. The Department of Tax Administration has verified that Apex Environmental, Inc. has the appropriate Fairfax County Business, Professional and Occupational License (BPOL).

FISCAL IMPACT:

Based on the post-bid update, funding in the amount of \$222,795 is necessary to award the contract and to fund the associated contingency, administrative costs, and layout survey, testing, and a project sign. Based on encumbrances and expenditures to date, funding is currently available in the amount of \$543,170 in Project 474498, Infrastructure Renovation, Detail 116, in Fund 370, Park Authority Bond Construction to award this contract and to fund the associated contingency, administrative costs, and layout survey, testing, and a project sign.

The balance of funding in Project 474498, Infrastructure Renovation, will be retained to complete projects at other sites including Green Spring Gardens Park.

ENCLOSED DOCUMENTS:

Attachment 1: Order of Bidders
Attachment 2: Scope of Work
Attachment 3: Pre-Bid Estimate
Attachment 4: Site Plan

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Cindy Messinger, Director, Resource Management Division
Lynn S. Tadlock, Director, Planning and Development Division

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John Lehman, Manager, Project Management Branch
Chris Hoppe, Supervisor, Project Management Branch
Daryl DePrenger, Project Manager, Project Management Branch
Jeanmarie Roberson, Project Manager, Planning and Design Division, DPWES
Ubaid Malik, Project Engineer, Construction Management Division, DPWES

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ACTION - 2

Master Plan Amendment - Lee High Park (Lee District)

ISSUE:

Approval of the Master Plan Amendment for Lee High Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Master Plan Amendment for Lee High Park. **(This item was reviewed by the Planning and Development Committee on June 2, 2003, and approved for submission to the Park Authority Board.)**

TIMING:

Approval of this item on June 23, 2004, is necessary to meet the project schedule.

BACKGROUND:

On March 17, 2004, the Park Authority Board reviewed the staff recommendation for the Master Plan Amendment of Lee High Park and directed staff to proceed to a public hearing.

The public hearing was advertised beginning in March 2004 and occurred on April 12, 2004. The advertising consisted of a posting on the Park Authority web site, letters to abutting property owners and registered community associations in the Springfield Magisterial District, signage placed on Deepford Road at the Lee High Park pedestrian entrance, and an advertisement in a local newspaper. A summary of that meeting is attached (Attachment 1). The public comment record remained open for written comments through May 16, 2003. During the time preceding and following the public hearing, approximately four written comments in the form of mailed letters or e-mail messages were received.

A summary of all written comments from the public comment period is attached (Attachment 2). Responses to all comments are grouped by the following issues:

Lighting and Support Amenity Improvements to Diamond Field #1:

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Citizen comments at the public hearing were unanimously supportive of adding lights and support amenities to Diamond Field #1 in order to enhance the field that is primarily used by the Lee High School Girl's Softball team. Diamond Field #1 at Lee High Park is one of two remaining unlit girl's softball fields used by the Fairfax County Public Schools (FCPS). These enhancements will increase available field use capacity and allow Lee High School's team to have facilities that are similarly equipped as most other County high school fields

One of the amenities associated with Diamond Field #1 is permanent fencing that was installed in April 2004. Both the fencing and lighting are necessary to allow Lee High School to attain its Title IX requirements and are being funded by Fairfax County Public Schools. Erection of this fencing impacts use on Overlay Rectangle Field #3. Several citizens recognized this impact and voiced concern at the public hearing. Despite these concerns, they supported the proposed amendments. Written comments echoing concerns of the loss of a rectangle field were received during the comment period and are addressed below. In addition, fencing of Diamond Field #1 limits the use to fast pitch softball. In the past, the field has also been used by adult slow pitch softball teams who need a 300' outfield and have contributed improvements to this field. Fencing this field will preclude its use by adult slow pitch softball teams, however, other fields have recently been opened in the area that may accommodate these users. All field improvements are supported by the Department of Community and Recreation Services, who has the responsibility of allocating athletic field space throughout the County.

Staff recommends the proposed Master Plan Amendment be adopted to light Diamond Field #1 and to reflect the area for support facilities associated with Diamond Field #1.

Impact of Improvements on Overlay Rectangle Field # 3

Written comments received during the comment period expressed concerns about the loss of Rectangle Field #3 as a result of the proposed enhancements to Diamond Field #1 as proposed in the Plan Amendment. Comments included statements that the Park Authority's recently completed Needs Assessment cites the need for additional rectangle fields. In one comment, a suggestion and design were submitted to move Diamond Field #1 90 feet to the west that would result in the retention of Rectangle Field #3 as an overlay on Diamond Field #2. Another comment cited that Rectangle Field #3 is especially used for skill development in the under 9 and under 10 teams with 7 players per team. This type of play requires a smaller than regulation field and uses portable goals.

Staff reviewed many options for retaining the rectangle overlay field. One option examined is to upgrade the rectangle field that is co-located on the park and school

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properties. However, this field is used extensively for practice by the high school football and lacrosse teams. The field is essentially treated as part of the school campus, maintained by FCPS and because of its heavy use is not well conditioned or available to additional league uses.

Relocating or reorienting Rectangle Field #3 was also reviewed. Relocating a full-size rectangle (180' X 300' with 15' overruns) may result in impacts to other existing facilities, such as the playground or tennis courts or trails. However, other operational solutions and field placement can be pursued to retain the use of the rectangle overlay field.

Based on the citizen comments, the final option that staff reviewed is to reduce the size of Rectangle Field #3 in order to provide a smaller micro soccer field overlaid on Diamond Field #2. However, this option is also beyond the scope of this specific amendment process.

Staff recommends that the proposed Lee High Plan Amendment be adopted and that further operational options be pursued to address citizen comments.

FISCAL IMPACT:

Staff salaries to complete this planning project will be from the General Fund 001 budget. Consultant fees and expenses for the Master Plan Amendment are provided by Fairfax County Public Schools.

ENCLOSED DOCUMENTS:

Attachment 1: Meeting Summary of Public Hearing
Attachment 2: Summary of Written Comments Received
Attachment 3: Draft Lee High Master Park Plan Amendment

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Lynn S. Tadlock, Director, Planning & Development Division
Charlie Bittenbring, Acting Director, Park Services Division
Brian Daly, Director, Park Operations Division
Cindy Messinger, Interim Director, Resource Management Division
Miriam Morrison, Director, Administration Division
Judy Pedersen, Public Information Officer
Kirk Holley, Manager, Park Planning Branch
Sandy Stallman, Project Manager, Master Planning

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ACTION - 3

Reappointment of Park Foundation Board Members

ISSUE:

Approval of the reappointment of Laura Eakin, Bruce McLeod, Charles Veatch and Kohann Whitney as members of the Park Foundation Board for a term of three years.

RECOMMENDATION:

The Park Authority Director recommends approval of the reappointment of Laura Eakin, Bruce McLeod, Charles Veatch and Kohann Whitney as members of the Park Foundation Board for a term of three years.

TIMING:

Board action is requested on June 23, 2004, since the original terms expire on June 27, 2004.

BACKGROUND:

On April 19, 2000, the Fairfax County Park Authority Board voted to establish the Fairfax County Park Foundation, Inc. as a not-for-profit organization to supplement tax dollars to support the Fairfax County Park Authority. On December 13, 2000, the Park Authority Board approved the Park Foundation articles of incorporation and bylaws and on December 22, 2000, the Fairfax County Park Foundation, Inc. was incorporated by the Commonwealth of Virginia.

On June 27, 2001, the Park Authority Board appointed the initial Board of Directors of the Fairfax County Park Foundation, Inc. The members included Laura Eakin, Bruce McLeod, Charles Veatch, Kohann Whitney and Tom Waldrop. Tom Waldrop has since resigned from the Park Foundation Board, but the other initial members are still serving as Board members. These initial Board members spearheaded the successful fundraising effort for the Clemyjontri playground project. The Park Foundation bylaws state that Directors are eligible for appointment to a second full term and that the appointments are to be made by the Park Authority Board.

FISCAL IMPACT:

None

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ENCLOSED DOCUMENTS:
None

STAFF:
Michael A. Kane, Director
Timothy K. White, Deputy Director
Jean White, Executive Director, Park Foundation

INFORMATION - 1

Sportsplex at Laurel Hill Park - Responses to Request for Information (Mount Vernon District)

The General Management Plan and Conceptual Development Plan for Laurel Hill Park includes 410 acres that can be used for recreation activities, including regional active sports. The former Youth Correctional Center, located south of the I-95 Landfill and adjacent to the Northern Virginia Regional Park Authority (NVRPA) Occoquan Regional Park, has been designated as a Sportsplex. In addition, developable parkland has been identified near the intersection of Hooes and Furnace Roads (Heritage Recreation Area), surrounding the new high school and proposed new middle school just off Silverbrook Road (Nike Recreation Area), and near the intersection of Lorton and Furnace Roads (Apple Orchard Recreation Area). There are also existing athletic fields in the Occoquan Regional Park which could be utilized and/or improved in conjunction with the Sportsplex development.

On January 14, 2004, The Fairfax County Park Authority Board approved, in concept, a partnership with the NVRPA to advance plans for development of the Sportsplex. The partnership was also approved by the NVRPA Board on January 15, 2004. A Team representing both Authorities prepared and issued a Request for Information (RFI) to determine private sector interest in the development and operation of the Sportsplex. The RFI cited findings from the Park Authority Needs Assessment which identified the need for rectangular and diamond athletic fields, the lack of athletic tournament facilities in Northern Virginia, and the need for indoor gymnasium space to meet growing demand for indoor athletic leagues. Finally, the RFI asked the interested parties to estimate the time required to prepare a proposal under the requirements of the Public-Private Educational Facilities and Infrastructures Act of 2002 (PPEA).

Seven positive responses have been received, and we understand an additional response may be forthcoming from the Staubach Company. Four responses came from commercial organizations, two from existing nonprofit sports organizations/foundations, and one from a newly created nonprofit sports foundation. The estimated investments for the proposed developments ranged from \$4 million to \$35 million. All respondents advised they could provide a formal proposal, meeting the requirements of the PPEA, within a 90-day period.

It is necessary to provide sufficient data and information to prospective developers to allow them to fully understand the site conditions and to place each prospective vendor on an even playing field. To this end, staff has engaged the consulting firm of Vanasse

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Hangen Brustlin, Inc., supported by EDAW, to prepare a Site Assessment and Engineering Feasibility Report for the Youth Center site. The work will include a project description, site review, zoning and land use analysis, identification of environmental resources and constraints, projection of transportation infrastructure needs, review of utility infrastructure, and preparation of a conceptual site plan.

The responses to the RFI demonstrate a significant variation in the proposed developments at Laurel Hill. Six of the responders proposed indoor facilities, with identified sizes ranging from 75,000 SF to 158,000 SF. These would be supplemented with outdoor rectangular fields, and in three cases, with diamond fields. Ice related facilities were proposed by three responders. The seventh responder proposed approximately 35 rectangular fields, utilizing the Youth Center site and two additional sites at Laurel Hill.

After reviewing the responses, the Sportsplex Team believes it would be useful to further define the facilities desired for the Sportsplex, and also to identify the property which will be made available. For example, the Needs Assessment indicates a need for 95 rectangular fields, 13 diamonds, 100,000 SF of indoor gyms, and 150,000 SF of RECenter facilities. It would appear the basic requirement for the development should identify the need for rectangular fields and indoor recreation space. Additional diamond fields and other amenities, such as ice hockey rinks, could supplement the basic requirement. (It should be noted the Resolutions by the South County Federation request a mixture of playing fields at the Sportsplex, and discourage fields limited to a single sport, such as soccer.)

The Sportsplex Team is currently working to develop a project scope summary that defines facility needs and establishes the project site or sites. Staff anticipates Park Authority Board review of a project scope in the first quarter of fiscal year 2005. If approved, the solicitation and evaluation of proposals would follow with Park Authority Board review of a preferred offeror not later than the third quarter of fiscal year 2005.

ENCLOSED DOCUMENTS:

Attachment 1: Request for Information

Attachment 2: Summary of Responses to the RFI

STAFF:

Michael A. Kane, Director

Lynn S. Tadlock, Director, Planning and Development Division

John Pitts, Manager, Special Projects Branch

Nick Duray, Marketing Manager, Marketing, Research and Planning Branch

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Kelly Davis, Special Projects Branch
Tim Scott, Special Projects Branch
Bob Betsold, Project Manager